



Tyler Millsap, Principal

Da Vinci Charter Academy Advisory Board
2121 Calaveras Rd. Davis, CA 95616
Wednesday, October 12, 2016
6:00 PM – 6:50 PM

MINUTES

Members in Attendance:

- 1) Audrey Borba
- 2) Adela Johnson
- 3) Scott Stephen Bell
- 4) Scott Thomsen
- 5) Helen Sutton
- 6) Kyra Parker
- 7) Tyler Millsap
- 8) Susan Kirby
- 9) Elaine Talley
- 10) Rody Boonchouy, absent
- 11) Bruce Colby, absent

I. Welcome & Introductions

Absent: Rody Boonchouy, Bruce Colby

II. Review of Advisory Board Norms:

- Maintain a clear agenda.
- Thinking “Charter-wide.”
What’s best for grades 7-12.

III. General Updates:

- Safety Week: Different drills throughout the week. Fire/evacuation, teacher down, shelter in place, i.e. fire across street or emergency responders on campus, then we need to keep path clear vs. lockdown, i.e. activity on campus, keep students on campus. Communication would be at teacher discretion.



1400 E. Eighth St. Davis, CA 95616
Phone: 530.757.7154
website: davincicharteracademy.net



Outcomes:

- *Students/staff did their job very well.
- *Determined louder bells are needed.
- *Advisory member asked if students were informed how to respond. Yes, students instructed, as well as instructed to turn off phones. Teachers to instruct students when to pull out phones.
- *Next year, teachers to instruct students to turn phones off or at a minimum turn sound off.
- *Active shooter Lockdown: Serious
- *Shelter in place: Could be nearby danger. Get in safe place.
- *Holding status drill: Most frequently used to keep students in classroom i.e. student with health concern so emergency responders can access room. Status is lifted once needs are met.
- *There will be an unannounced drill during 2nd semester.
- *At DVHS site, some contacts were missing on the Emergency contact list.
- *At DVJH will add a “dynamic” drill, not in a controlled setting i.e. passing period, students at recess.
- Website & Student Landing Page: Separate links for both junior high and high school site. Updated with new phone and teacher links. *Apply Now* link will become active during recruitment. Landing page displays announcements before logging into Echo.
- Launch of Restorative Practices Referral System: Restorative Practice link and shout-outs also featured. Restorative Practice flow chart will also be posted in all the classroom. Structures how we want to resolve conflicts throughout grades 7-12. Ms. Pickett (JH) and Mrs. Nelson (HS) will do the intake and start the restorative process.

IV. Review of Comprehensive School Safety Plans

- DVHS Safety Plan: Drills will be conducted during 2nd semester. A concern about student accountability in case students need to leave campus was brought up. Where do they call? What if they get lost? Text alert on School Messenger will become available in the near future.
- DVJH Safety Plan.
- Safety Recommendations will be reviewed by outside consultant.
- The Advisory committee voted unanimously to approve Comprehensive School Safety Plans for both DVJH and DVHS. Updates to occur when staff changes and/or due to new protocols.

Tyler Millsap, Principal

- WASC mid-year review scheduled April 25, 2017 and the mid-year report is due 6 weeks prior. Goal is to bring initial reports to the Advisory committee.

V. Future Meeting Dates & Important Events

A. Meeting Dates & Times:

1. November 9th (JH) at 6:00 p.m.
2. January 11th (HS)
3. February 8th (HS)
4. March 8th (HS)
5. April 12th (HS)
6. May 10th (HS)

B. Important Events:

1. School Governance Workshop (Oct 13)
2. Review & Approval of School Comprehensive Safety Plan (Oct 12)
3. Review & Approval of Preliminary WASC Report (3/14)
4. Review & Approval of Final WASC Report (4/25)
5. Review & Approval of LCAP (End of May)

In compliance with Brown Act regulations, Adela Johnson legally posted this agenda on November 7, 2016.

In compliance with the Americans with Disabilities Act., if you need special assistance to access the facility or to otherwise participate at this meeting, including auxiliary aids or services, please contact Da Vinci Charter Academy office at (530)757-7154. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.