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**Tyler Millsap, Principal**

Da Vinci Charter Academy Advisory Board - MINUTES  
1400 E 8th Street, Davis, CA 95616  
Wednesday, November 10, 2021  
5:00 PM – 6:00 PM

**Members in Attendance:**

Tyler Millsap, Scott Stephen Bell, Adela Johnson, Martha Diepenbrock, Sophia Garibay, Amy Haug, Rachel Nervo, Caren Weintraub, Andrew Truman Kim, Alison Powell,

**Agenda:**

1. Welcome & Icebreaker:

2. DVCA Admin Updates:

*A) Construction is on track. Steel beam install begins this upcoming Monday*

*B) Planning a time capsule to place inside the wall. Leadership will manage collecting items.*

*c) Youth Truth survey happening soon. Parents, please participate and complete your portion. Survey is open until midnight on 11/19. Students will be surveyed next week. Youth Truth survey gives a picture of DV's school climate and culture.*

*D) Secondary schedule ongoing committee meetings. State law requires that school cannot begin before 8:30AM starting next year (2022-23). Recommendation for a new secondary schedule will be made at the end of this year. There are 3 schedules under consideration - status quo, 3 blocks per week or 4 blocks per week. Lunch may be shortened to ensure the day does not extend too late. Athletics and student/parent input shows that extending school days longer is not encouraged. The annual minute requirements have not changed. Currently the new schedule does not include adjusting homework guidelines. There is a desire to build-in intervention and support within the school day. DVHS is tied to DSHS schedule due to co-enrollment, so schedules will likely be the same. The new schedule will affect DSHS and DVHS only. Jr High schools already comply with later start time and the JH schedule will undergo a review process next year.*

3. Advisory Board Member Updates

*a. Boosters kicking off olive oil fundraiser. A few teacher grants have been approved.*

*b. American Rescue Plan Funds - Andrew on commission overseeing grants up to \$1MM dealing with climate resiliency. Deadline is this month for early action proposals. Funds are for any entity affected by COVID to bring back to post covid relief levels.*

~~4. DVCA Budget Overview~~

~~a. Mallory Arrevelos, Director of DJUSD Fiscal Services~~ **Delayed to December**

5. Overview of DVHS Comprehensive School Safety Plan- part of the annual oversight process. Principal Millsap reviews Safety Week drills with reflections:

*a. New gathering point for evacuation/fire drill in front parking lot. Extended evaluation time by about 6 minutes but was successful.*

*b. The Communication Drill with DJUSD PIO went well with all families.*

- c. DVHS participated in an AED Drill and earned certification for Heart Safe School.
  - d. Board Members ask about protocol if fire drill is pulled during lockdown. Answer is that the default is to remain in lockdown drill and the principal is responsible for communicating any different response by text and email.
  - e. Board members ask if Narcan, an anti-narcotic, can be administered onsite. This would be handled by first responders.
  - f. Board members ask if DVHS also develops a plan for public health disasters. This would be guided by DJUSD Student Services.
  - g. **All Advisory Members present sign the cover page to approve the Comprehensive School Safety Plan**
6. Stakeholder Feedback on DVCA Recruitment Videos. *See feedback in document below*
- a. [Apply Page of Website](#)
  - b. [Google doc for Feedback](#)

### **Ongoing 2021-22 Initiatives**

- Planning for Grade 9 Transition & JH Expansion in grades 7 & 8
  - [Grade Realignment FAQs](#)
- ~~School Safety Plan Review~~
- Recruitment
- Budget Overview
- LCAP

### **Upcoming Meeting Dates**

- Wednesday, December 8<sup>th</sup> from 5 – 6 pm
- Wednesday, January 19<sup>th</sup> from 5 – 6 pm
- Wednesday, February 9<sup>th</sup> from 5 – 6 pm
- Wednesday, March 9<sup>th</sup> from 5 – 6 pm
- Wednesday, April 13<sup>th</sup> from 5 – 6 pm
- Wednesday, May 11<sup>th</sup> from 5 – 6 pm

*In compliance with Brown Act regulations, Debbie Martin legally posted these meeting agenda minutes on 16 November 2021.*

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